

## Step By Step Registration Guide: Team Captains

Thank you for participating in the JDRF One Walk! We are here to help you be successful! This guide will walk you through the two different ways to create a team, depending whether you are a new captain and creating a team for the first time, or a re-turning captain.

### Getting Started

1. Visit [walk.jdrf.org](http://walk.jdrf.org).
2. Select the **Register** button on the main page.



3. Enter the zip code where you live and click **Search**.

SEARCH

I'm looking for [an event](#) ▾

Enter ZIP Code   OR  ▾

4. Nearby walks will populate based on your zip code. Choose the event you wish to participate in and select the **Register** button.

SEARCH

I'm looking for [an event](#) ▾

02841  OR  ▾

CURRENT EVENTS			PAST EVENTS	
City	Date	Venue		
Warwick, RI	Oct 14, 2018	Rocky Hill School	<a href="#">DETAILS</a>	<a href="#">REGISTER</a>
Boston, MA	Sep 29, 2018	DCR Hatch Shell	<a href="#">DETAILS</a>	<a href="#">REGISTER</a>
Lancaster, MA	Sep 30, 2018	Bolton Fairgrounds	<a href="#">DETAILS</a>	<a href="#">REGISTER</a>

## Option 1: Create a New Team (if your team has not participated in a walk).

### CREATE A NEW TEAM

Select this option if you would like to become the captain of a new team.

- 1. Login:** JDRF event participants have a single username and password that can be used for all JDRF events and reused from year to year. If you have participated in a JDRF event before, you can reuse your same login and password. If you forget your username and password, follow instructions on the “login in” page to reset your password. For new Participants, “Sign Up” with Facebook or email. Returning Participants should locate the “Already have a JDRF account? Log in” as appropriate.

### SIGN UP

To join JDRF One Walk, Boston 2018

 SIGN UP WITH FACEBOOK

OR SIGN UP WITH EMAIL

First Name

Last Name

Email

 ex: fredbanting@gmail.com

CONTINUE

Already have a JDRF account? [Log in](#)

- 2. Create Your Team:** Critical step to create your team.

- Name your team.
- Aim high and set a **team goal**.
- Select a **team type** from the drop down menu.

### CREATE YOUR TEAM

Team Name \*

Team Fundraising Goal \*

\$

Team Type \*

Select One 

NEXT

### 3. Event Participation:

- Kick start your efforts by setting a fundraising goal that feels achievable to you! Push yourself to make a difference for those living with T1D.
- Set the example and take the first step toward reaching your goal by making a personal donation to your own fundraising efforts. Setting this example will help you when you ask others to make a donation.
- Choose your participation type (depending on if you will be attending the Walk or not).
  - *Note: Choose **Virtual Walker** if you wish to Fundraise but will not be present on walk day.*

## EVENT PARTICIPATION

---

### PERSONAL FUNDRAISING GOAL

Thank you for helping JDRF create a world without type 1 diabetes. Please consider setting a goal to raise \$150 or more for life-changing research.

Personal Goal \*

\$ 150.00

### JUMPSTART YOUR FUNDRAISING

Take the first step towards reaching your goal. Will you make a personal donation toward your fundraising?

Yes! I'll make a donation

No donation at this time.

\$250

\$120

\$60

\$30

\$ Other Amount

4. **Registration:** Provide your information such as name, address, and phone number. There are also a few questions at the end of the form about your interests.

## REGISTRATION

---

### YOUR INFORMATION

Title (Optional)

Miss

First Name \*

Last Name \*

5. **Registration Summary and Waiver:** This is the last required step! Please review your registration information.

- *If you would like to add a child under 16 years of age, please select **Register Your Child** and enter the child's name and information. If you will need to reuse your email address for a child under 16 without an email address, now is the best time to register them. Once you complete your registration, you will need assistance from JDRF to reuse your email address for minors. Please note that all adult walkers should register themselves and use their own email address.*
- **Note: An email address can only be used once unless you register your child during this step.**
- Read the terms of use for the website.
- Select **Submit**.

## REVIEW

Please review your information and **click Submit to complete registration.**

[Redacted]		[Redacted]			
<b>Address</b>		<b>Participation Type</b>		<b>Team Name</b>	
[Redacted]		Walker		gdfgdf	
Walker					\$0
<b>Total</b>					<b>\$0</b>

### ATTENTION PARENTS

REGISTER YOUR CHILD

*Use this option for adding children under the age of 16. Additional options for inviting adults are available after you complete your registration.*

6. **Registration Complete:** If you made a personal donation during registration, you will also need to provide your billing information.

Congratulations! You are now registered for JDRF One Walk. Next, customize your personal page and begin fundraising!

## Option 2: Re-create a Past Team

### RE-CREATE A PAST TEAM

Select this option if you participated on a team for this event last year and would like to re-create your team.

#### 1. Register with an Existing Past Team:

- Type in the team name from last year or a key word and choose **Search**.
- Select **Re-create Team** next to the appropriate team name.

### SEARCH FOR A TEAM

Which team are you looking to join or re-create? Search by the name of the team or the company the team is affiliated with.

If you'd like to change your team's company affiliation, please go to Edit Profile after you complete registration.

<input type="text" value="Search team names"/>	<input type="submit" value="Q"/>	OR	<input type="text" value="Choose an existing company"/>
--	----------------------------------	----	---

#### RESULTS

No Teams found for the search criteria entered.

#### 2. Event Participation:

- Kick start your efforts by setting a fundraising goal that feels achievable to you! Push yourself to make a difference in the lives of those with T1D.
- Set the example and take the first step toward reaching your goal by making a personal donation to your own fundraising efforts. Setting this example will help you when you ask others to make a donation.
- Choose your participation type (depending on if you will be attending the Walk or not).
  - *Note: Choose **Virtual Walker** if you wish to Fundraise but will not be present on walk day.*

### EVENT PARTICIPATION

#### PERSONAL FUNDRAISING GOAL

Thank you for helping JDRF create a world without type 1 diabetes. Please consider setting a goal to raise \$150 or more for life-changing research.

##### Personal Goal \*

#### JUMPSTART YOUR FUNDRAISING

Take the first step towards reaching your goal. Will you make a personal donation toward your fundraising?

- Yes! I'll make a donation
- No donation at this time.

<input type="radio"/> \$250	<input type="radio"/> \$120	<input type="radio"/> \$60	<input type="radio"/> \$30
-----------------------------	-----------------------------	----------------------------	----------------------------

3. **Registration:** Provide your information such as name, address, and phone. If you are a returning participant, these fields should already be filled out for you! There are also a few questions at the end of the form about your interests.

## REGISTRATION

### YOUR INFORMATION

Title (Optional)

First Name \*

Last Name \*

4. **Registration Summary and Waiver:** This is the last required step! Please review your registration information.
- *If you would like to add a child under 16 years of age, please select **Register Your Child** and enter the child's name and information. If you will need to reuse your email address for a child under 16 without an email address, now is the best time to register them. Once you complete your registration, you will need assistance from JDRF to reuse your email address for minors. Please note that all adult walkers should register themselves and use their own email address.*
  - **Note: An email address can only be used once unless you register your child during this step.**
  - Read the terms of use for the website.
  - Select **Submit**.

## REVIEW

Please review your information and **click Submit to complete registration.**



Address	Participation Type	Team Name
	Walker	
Walker		\$0
<b>Total</b>		<b>\$0</b>

### ATTENTION PARENTS

REGISTER YOUR CHILD

*Use this option for adding children under the age of 16. Additional options for inviting adults are available after you complete your registration.*

- 5. Registration Complete:** If you made a personal donation during registration, you will also need to provide your billing information.

Congratulations! You are now registered for JDRF One Walk. Next, customize your personal page and begin fundraising!

**If at any time you need assistance, please contact JDRF's tech support hotline at (855) 835-9255 or Online Support at [onlinesupport@jdrf.org](mailto:onlinesupport@jdrf.org).**